



Accredited ACH Professional  
**AAP**<sup>™</sup>  
NACHA - The Electronic Payments Association

# Introduction to AAP (Accredited ACH Professional)

**Viewpointe**



# Disclaimer

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## Who Should Become an AAP?

- Benefits to you professionally
  - Establish credibility in the ACH industry
- Benefits to your employer
  - Your proven expertise and knowledge
  - Meets customer expectations
  - Gains competitive advantage
  - Demonstrates that their company is uniquely qualified to solve today's toughest electronic payments challenges
- Benefits to the network
  - Widespread accreditation among ACH professionals will create a more efficient, secure and reliable ACH network



## Why Become an AAP?

- Reputation for quality and integrity = business success
- Provide guidance to your customers
- Ensure that their business transactions adhere to payments industry regulations and guidelines
- Observing the highest standards of risk management controls and best practices
- AAP credential reinforces that your organization is current regarding
  - NACHA Operating Rules
  - Federal and state payments industry regulations
  - Cost control
  - Risk management
  - Operating efficiency
  - More productive employees



## Why Become an AAP?

- Becoming an AAP will bring you recognition and respect for your expanded knowledge in the areas of:
  - Managing ACH operations
  - Understanding ACH rules and regulations
  - Developing ACH products
  - Selling ACH products and services
  - Providing customer service for ACH applications
  - Creating ACH marketing strategies
  - Strategically planning ACH payments expansion
  - Preparing for the increased use of the ACH network for government vendor, benefit and tax payments
  - Allow you to ensure you and your company are complying with the NACHA ACH Operating Rules

*The success of your business depends on its reputation for quality and integrity.*



## Test Details

- **Viewpointe members receive a discount for AAP test enrollment**

- \$440 Members
- \$565 Non-Members
- 2010 Test Window: October 11 – October 29 (only once a year)
- Register for the test NOW on [www.NACHA.org](http://www.NACHA.org) (until 9/14/10)
- AAP Demo Test –visit the NACHA website to take the demo!

### **PLEASE NOTE!**

- AAP exam is offered electronically at over 200 computer-based testing facilities nationwide
- “Three-week test window” which provides greater flexibility for you



# AAP Review Sessions

- AAP Review Sessions:
  - ACH Certification at Your Desk
    - (all web sessions) begins quarterly
  - 2010 AAP Review (Denver)
    - September 1-3, 2010  
Class Time: 9:00a.m. - 4:00.p.m. MT
  - 2010 AAP Review (Phoenix)
    - September 14-16, 2010  
Class Time: 9:00a.m. - 4:00p.m. AZ/PT
  - 2010 AAP Review (Teleseminar Series)
    - This all-teleseminar series will be six weekly 90-minute sessions. The Regional Associations teach these sessions and the training schedule will be out soon.



# AAP Publications

- The following publications are suggested by NACHA:
  - ✎ **2010 ACH Rules**
  - ✎ **Compliance Manual**
  - ✎ **Risk Management Handbook**
  - ✎ **ACH Marketing Handbook**
  - ✎ **Revised UCC-4A and the ACH Network**
  - ✎ **AAP Flashcards**
  - ✎ **ACHPro (self-paced CD-based training)**  
*Evaluating Your Knowledge of ACH*



# AAP Continuing Education Credits

- General Guidelines:
  - Sixty (60) continuing education credits within the five-year accreditation period
  - No more than twenty (20) credits earned in any one year
  - Credits must be filed for the previous year no later than March 31
  - If you do not keep up with your credits-in order to keep your AAP status, you must sit for the test again

*See details on NACHA's website*



## Contact Information

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# Questions

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- Participants from other Regional Payments Associations:
  - Please contact the staff at your Regional Payments Association. Phone numbers can be found on the back cover of the 2010 ACH Rules or at [www.nacha.org/Memberships/RPA/rpa.htm](http://www.nacha.org/Memberships/RPA/rpa.htm)



# Closing Comments